MUNICIPAL CORPORATION SHIMLA

Short Term E-Procurement Notice

INVITATION FOR BIDS (IFB)

1. The Executive Engineer, R&B, M.C. Shimla, on behalf of Commissioner M.C. Shimla invites the online bids on item rate, in electronic tendering system, in 2 Cover System for the under mentioned works from the eligible contractors/ firms of an appropriate class enlisted with HPPWD as per his/her class of enlistment should be allowed.

Sr. No.	Name of work	Amount put to tender	Earnest Money	Cost of tender	Time Limit
1.	C/O Parking-cum-Multistoreyed Complex near Laureate School, Bharari	6000000	120000	2360	Seven Months

2. Availability of Bid Document and mode of submission: The Bid document is available online and bid should be submitted in online mode on website: https.:// hptenders.gov.in Bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in Municipal Corporation Shimla may obtain the same from the website: https.://hptenders.gov.in Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the digital signature issued from authorized CAs can use the same in this tender.

3. Key Dates:

1.	Date of Online Publication	25.11.2026	5.00 PM
2.	Document Download Start Date and End Date	25.11.2026 04.12.2026	5.00 PM upto 5.00 PM
3.	Bid Submission Start Date and End Date	25.11.2026 04.12.2026	5.00 PM upto 5.00 PM
4.	Physical Submission of original EMD, Cost of tender	05.12.2026	Up to 1.00 PM

5.	Bid opening date for Technical Proposals (Online)	05.12.2026	2.00 PM
6.	Date & Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Bidders.	

4. SCOPE & SPECIFICATION OF WORK: The scope and specification of work shall be as detailed in BOQ.

5. TENDER DETAILS: The Tender Documents shall be uploaded online in 2 Cover: (i) Cover-1: shall contain scanned copies of all "Technical Documents/ Eligibility Information". (ii) Cover-2: shall contain "BOQ/Financial Bid", where contractor will quote his offer for each item.

6. SUBMISSION OF ORIGINAL DOCUMENTS: The bidders are required to submit (a) original demand draft towards the cost of bid document and (b) original bid security/Earnest Money Deposit (EMD) in the O/o Executive Engineer, Road & building Department M.C. Shimla, H.P. as specified in Key dates Sr. No. 4 on Tender Opening Date, failing which the bids will be declared non-responsive.

7. BID OPENING DETAILS: The bids shall be opened on 05.12.2026 at 02.00 PM in the office of Executive Engineer, R&B M.C. Shimla H.P. by the authorized officer. In their interest the tenderers are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

8. FINANCIAL EVEALUATION: Financial proposals shall be opened only for Technically Qualified Bidders. Bidders shall be required to quote rates for the complete scope of work as detailed in BOQ. The bidder shall quote on item rate basis against the items mentioned in the BOQ. Bidder with the lowest quote rate shall be declared L-1 bidder.

9. The bids/tenders will be accepted as per Govt. Notification No.PBW(B)A(3)1/ 2020-I dated 07.10.2021, HPPWD letter No.PW-CTR/32-20/Genl Inst.CPWD-2020-37996-38096 dated 13.03.2023 and Govt. letter No.PBW(B)A(3)1/2020-I dated 10.05.2023.

10. GENERAL CONDITIONS:

(i) Tenders are to be submitted only on MC forms/BOQ. The documents consisting of the detailed specification, schedule of quantities of various items of work, and the conditions to be complied with can be downloaded or viewed online from the portal https://hptenders. gov.in on the date(s) & time given against key dates above by the firms/individual registered on the website.

(ii) Tenders can be uploaded on web site up to date shown/given at Sr. No. No.3(3) and opened on the date and time shown at Sr. No.3(5) above.

(iii) Canvassing/compartmentalization are strictly prohibited and the tenders submitted by the contractors who resort to same shall be liable for rejection.

(iv) The contractors/firms must quote the rates as per format of BOQ should be worked out and the requisite totals be given.

(v) The contractors should read the specification carefully before submitting the tender.

(vi) If it is found that the tender is not submitted in proper manner or contains too may corrections of absurd rates or amounts it would be open to take suitable action against the tenderer.

(vii) The acceptance of a tender after opening will rest with the Executive Engineer, who does not bind himself to accept the lowest tenders and reserve to himself the right to reject any or all of the tenders received without assigning any reason. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

(viii) It is in the interest of the contractor that he visits the site of work and acquaints himself with conditions prevalent there before submitting his tender, as no claim whatsoever shall be entertained once tender has been submitted.

(ix) Ambiguous/telegraphic/Conditional tenders or tenders by Fax/E-mail shall not be entertained/considered in any case.

(x) On acceptance of the tender, the name of the authorized representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.

(xi) The time allowed for completion of the work as shown above shall be reckoned from the seventh day of the date of written orders to commence the work, by the Engineer-in-charge.

(xii) The earnest money shown above will be received in shape of Fixed Deposit Receipt (FDR) of a Nationalized bank duly pledged in the name of Executive Engineer, R&B, M.C. Shimla and Cost of tender will be received in shape of Demand Draft drawn in favour of Executive Engineer, R&B, M.C. Shimla. Exemption of bid money shall not be allowed.

(xiii) The tenders of those contractors who do not deposit the Earnest Money and Cost of tender in the prescribed manner will not be opened and will be summarily rejected.

(xiv) In case where a tenderer was lowest or other than the lowest & whose offer has been accepted, either withdraws the offer or fails to commence the work on written order of the Executive Engineer, the earnest money so deposited by the tenderer shall stand forfeited.

(xv) Earnest money of L1, L2 and L3 shall be retained for a period of 120 days.

(xvi) Other details can be seen in the bidding documents. The officer inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not

received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.

(xvii) The contractors/firms must maintain a wage register/Mustrol at the site of work place and it should be verified from time to time by the inspecting authorities, alongwith any award of work order/documents. Any default by the contractor will render him in-eligible for future participation in the tendering process, for failure to comply with the mandate of the provident fund organization and for furnishing wrong information.

(xviii) The contractors/firms shall abide by all the terms and condition laid down in the tender Form MW-7. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

(xix) The contractors should also see all drawings and specifications and in case of doubt, should obtain required clarification from the Executive engineer, R&B, M.C. Shimla, which may in any way influence his tender as no claim whatsoever shall be entertained for any alleged ignorance therefore, once tender has been opened.

(xx) No subletting of work is permissible.

(xxi) All statuary deductions such as GST/Income Tax/Labour Cess or any other statuary levies as levied by Govt. of Himachal Pradesh or Govt. of India from time to time shall be payable and deducted from the bills of contractor at the prescribed rates and Govt. will not entertain any claim whatsoever on this account.

11. ELIGIBILITY CRITERIA:

Checklist for Bidders – Tender Submission Requirements.

1. Upload scanned copies of a printed letterhead that includes the contractor's name, WhatsApp number, complete residential address, email ID, and registration number. Bids lacking these details will be rejected.
2. Upload scanned copies of the following documents: HPPWD Registration/ Enlistment, GST Number, EPF Number, PAN (individual/firm) and return filed for last three years. Bids without these documents will not be entertained.
3. Upload scanned copies of the E-procurement Notice and Form MW-7 (new copy), both duly signed. Failure to provide these will result in the bid being disregarded.
4. Upload a self-attested affidavit stating that: -

(i) The bidder does not have more than two works in hand in the department i.e., Municipal Corporation Shimla, and that one of these works is at least 90% complete (in terms of tendered amount). Bids lacking these details will be rejected.

(ii) The bidder has visited the site with the Assistant Engineer before submitting the tender and also upload a certificate duly signed by the

Assistant Engineer with the bid documents confirming the site visit, readiness to execute the work urgently, and familiarity with site conditions. Bids lacking these details will be rejected.

(iii) The quoted rates are inclusive of all taxes and applicable charges. Bids lacking these details will be rejected.

(iv) The bidder is registered on the Call Before You Dig (CBuD) application and supporting documents proving registration on this application. Bids lacking these details will be rejected.

(v) The bidder must not have been blacklisted or debarred by any Govt. or Public Sector Undertaking.

The department has right to extend or cancel the bids without declaring any reasons thereof.

Executive Engineer
(R&B) M.C. Shimla

Endst NO: -MCS/EE/RB/2026- 3361 DATED: 19/11/26

Copy to: -

1. Hon'ble Mayor, M.C. Shimla for kind information.
2. The Commissioner, M.C. Shimla for kind information.
3. The E-Gov. Cell, M.C. Shimla for information and further necessary action with the direction to upload the E-procurement Notice on M.C. Website immediately.
4. Relevant case file.

Executive Engineer
(R&B) M.C. Shimla